

SERVICE COMMITTEE

February 20, 2024

The February 20, 2024 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Dale Rowe, Chairman. Service Committee members present were Aaron Korte, Dale Rowe, and Andy Voorheis.

Others present included: Kyle McColly, Mayor; Aaron Schoenberger, Water Treatment Plant Supervisor; Eric Honaker, Water Distribution Supervisor; Brad Taylor, Street and Sanitation Supervisor; Ben Howard, Ohio Rural Community Assistance Program (RCAP); Nickie Coppler, City Auditor; John Walker; Brian Hemminger, Daily Chief Union; and Sarah Bennett, Clerk.

The following bills were presented:

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANIT.</u>
Alloway		275.00		
AT & T		585.62		
Brad Taylor	290.00			
Bucyrus Road Materials	947.60			
C & C Electric Motor		1400.00		
Civic Plus	781.33	781.33	781.34	
Four Seasons Heating/ Air		4751.00		
Four Seasons Heating/ Air		4751.00		
Kemira			11544.24	
Kemira			11581.32	
Lucius Fence & Decking			2108.60	
NRP Midwest LLC			9420.00	
NALCO Water			124.80	
Operator Training Comm			340.00	
Wex Bank	1848.99	406.11	722.13	3336.92
Wolff Bros. Supply Inc.			140.42	
Totals	3867.92	12950.06	36762.85	3336.92

	<u>GENERAL</u>
911 Fleet & Fire Equipmnt	210.00
911 Fleet & Fire Equipmnt	312.00
911 Fleet & Fire Equipmnt	648.86
Amy Ratliff	489.00
AT & T	1000.74
AT & T	794.04
Atlantic Emergency Solutns	1221.28
Atlantic Emergency Solutns	3887.05
Axon Enterprise Inc.	7113.96
Brock Henderson	700.00
Civic Plus	2343.99
Daily Chief Union	35.80
Daily Chief Union	39.10
Galls	17.73
Galls	18.33
Galls	31.83
Galls	60.84
Galls	68.76
Galls	143.00
Galls	145.34
Galls	150.05
Galls	268.89
Hackenberg/Feighner/Bishop	270.00
ISER Equipment	3618.84
Jane Frey	67.26
Karen Kline	254.00

	<u>GENERAL</u>
Kyle McColly	121.60
Lexis Nexis	100.08
Ohio Health	820.00
Perry Pro Tech	3793.84
Quadient Leasing	828.00
Quadient Leasing	568.78
Signal Service Company	320.00
Treasurer State of Ohio	284.00
Smart Source	116.78
Smart Source	205.20
Staples	288.83
Tyler Technologies	290.00
Tyler Technologies	33917.00
UIS Insurance	75.00
UIS Insurance	75.00
Upper Sandusky Road Serv	123.00
Verizon Wireless	593.71
Wags' Trophy House	12.00
Wags' Trophy House	48.00
Wex Bank	3442.50
Wyandot Co Law Library	<u>1282.50</u>
Total	71216.51

TOTAL BILLS: \$128,134.26

A motion was made by Mr. Rowe, seconded by Mr. Korte, for the approval and payment of bills totaling \$128,134.26. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the February 5, 2024 Service Committee meeting, having been mailed to each City Council member, were approved as received.

Mr. Ben Howard, Ohio Rural Community Assistance Program (RCAP), addressed the Service Committee indicating that he was hired by the City to do a water rate study and he is here to present the results. Mr. Howard presented highlights from the water rate study conducted and possible increases including the elimination of the unit charge currently in place for the construction of the reservoir as the payments for the reservoir have been completed, and the establishment of a fixed "readiness to serve charge" of \$23.00 and projections for annual increases in the "readiness to serve charge" and the water rates over a ten year period. Service Committee members agreed to review this information.

Mr. Korte suggested the Service Committee consider moving the time of the Service Committee meetings to be held earlier in the day during the working hours of the City supervisors. Service Committee members agreed to consider the suggestion.

Mr. Taylor reported that the Street Department has been working patching streets and alleys and updating street signs and cleaning up around the City. Mr. Taylor noted that due to recent construction projects on West Church Street the street will need to be resurfaced as a major repair.

Mr. Taylor indicated that a leaf machine that can be pulled with a pick-up truck is included in the budget for this year. The cost of this equipment is approximately \$64,000.00 including the installation of the motor from the existing leaf machine. It was noted that the cost of a new motor would be approximate addition of \$30,000.00. Mr. Taylor will bring the quote for the new leaf machine to the next Service Committee meeting.

Mr. Honaker reported that he will be making a water tap soon for a home being built on Indian Mill Drive.

Mr. Honaker requested permission to sell the pull behind vac machine by auction thru Wyandot Motor Sales as this equipment is no longer needed.

A motion was made by Mr. Rowe, seconded by Mr. Voorheis, to approve the sale of the pull behind vac machine by auction thru Wyandot Motor Sales. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mayor McColly reported that Mr. Bruce Brandstetter, Brandstetter Carroll, Inc., will be here tomorrow to provide updates on projects and grant applications.

Mayor McColly noted that Ms. Brenda Keller will be retiring from the utility office at the end of this month and the plan for now is to go back to two full-time people working in that office and see how it goes.

A motion was made by Mr. Rowe, seconded by Mr. Korte, to enter into an executive session to discuss a personnel matter. Upon Roll Call, all members voted Yes. The Chairman declared the motion carried. Upon completion of the executive session, the Service Committee reconvened into regular session.

A motion was made by Mr. Rowe, seconded by Mr. Korte, to approve the transfer of Mr. Haiden Gruber from the Street and Sanitation Department to the Water Department, effective March 4, 2024. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Service Committee members requested the Human Resource Officer advertise for a position in the Street and Sanitation Department, if needed.

There being no further business, the Chairman declared the meeting adjourned.

Sarah J. Bennett, Clerk

Dale Rowe, Chairman